Cancius Ombok,

S12/02563/20.

Dean, Faculty of Science

Egerton University.

**Re: Request for Letter of Completion**

I hope this letter finds you well. My name is Cancius Ombok, a recent graduate from the Bachelor's degree program in Biomedical Science and Technology at Egerton University. I completed my studies in April 2024 and am currently awaiting the graduation ceremony scheduled for November.

I am writing to request a Letter of Completion for my degree program. I have applied for a position in Customer Support/Professional Services at Roche Kenya Limited, and they require documentation confirming that I have completed my degree requirements.

I would greatly appreciate if you could provide me with an official Letter of Completion stating that I have successfully fulfilled all the requirements for my Bachelor's degree in Biomedical Science and Technology, and that I am awaiting the formal graduation ceremony in November.

Thank you for your attention to this matter. I look forward to your favorable response.

Sincerely,

Cancius Ombok.